

Volunteering Application Form

Applicant's details

Title:	
First Name	
Surname:	
Address:	
Postcode:	
Date of Birth:	
National Insurance no.:	

Home phone number:	
Mobile number:	
E-mail address	

<u>Current work:</u> Job title Place of work Dates of employment Duties & responsibilities	
<u>Other places of work / study in past three years</u> (please include your job title, details of organisation & dates of employment where relevant).	

Preferred method for us to contact you: e-mail / post (please tick relevant box)

When are you available to volunteer? (please enter available times on suitable days)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun

General information

Why do you want to volunteer for the Royal Berks Charity?

Which of the volunteer posts are you applying for? Eg. Events, Collection Tins, General

Do you have any particular skills / attributes which might be suitable for this role?

Have you previously done any volunteering work? (If so, please describe including which organisation it was for and the dates)

Referees

Please give the names and addresses of two people willing to provide a character reference and state in what capacity these people know you.

One referee must be your current/previous employer (or school/college if you are a student). The other should be someone who has known you for the last three years.

(Email addresses given must be at their place of work or at the organisation they represent)

Name		Name	
Address		Address	
Postcode		Postcode	
<u>Work / organisation</u> e-mail address		<u>Work / organisation</u> e-mail address	
Capacity		Capacity	

Signature

By completing and signing this form I give my consent that my application and the personal information contained therein, may be securely held by the Royal Berks Charity for up to 12 months from this date.

I also confirm that I am at least 17 years old.

Signed		Date	
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Please return your completed form to: Martin Butler, Community Fundraising Manager
Royal Berks Charity, Royal Berkshire Hospital, London Road, Reading, RG1 5AN
or email: martin.butler@royalberkshire.nhs.uk